



1-08-002

Contract # 4945
(obtain from City Clerk)

CONTRACT REVIEW/APPROVAL ROUTING FORM

INSTRUCTIONS:

1. First time original contracts

- Contact City Clerk's Office for Contract Number
- One copy of the Contract Routing Form
- Two original contract documents

2. Amendments/Change Orders

- Contact City Clerk's Office for a NEW Contract Number
- One copy of the Contract Routing Form
- Two original amendments/change orders
- One copy of the original contract

FILED
OCT 07 2008
CITY CLERK
CITY OF SHORELINE

CONTRACT DESCRIPTION

Originator:	Chief Dan Pingrey	Routed by:	
Department/Division:	Police	Date:	September 18, 2008
Type of Contract:	<input type="checkbox"/> (A) Addendum/Change Order <input type="checkbox"/> (W) Public Works <input type="checkbox"/> (O) Other <input type="checkbox"/> (GR) Grants <input type="checkbox"/> (S) Purchase of Services <input type="checkbox"/> (L) Lease Agreement <input checked="" type="checkbox"/> (I) Intergov't Agreement		
CONTRACT TITLE:	Shoreline School District - School Resource Officer		
Brief Description of Services:	Amend #2 -to Contract #2974 for School Resource Officer		
Contract Modification:	Has the original contract boilerplate language been modified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, list which sections have been modified:			
Bid/RFP Number:			
Name of Consultant/Contractor:	Shoreline School District #412		
Effective Date:	Upon execution	Termination Date:	August 31, 2009

Total Amount of Contract (including reimbursable expenses):

Org Key - Obj Number:	2005035-3379000	Amount:	\$43,815.00	J/L Number (if required):	
Org Key - Obj Number:		Amount:		J/L Number (if required):	
Org Key - Obj Number:		Amount:		J/L Number (if required):	
Org Key - Obj Number:		Amount:		J/L Number (if required):	

Budget: Are there sufficient funds in the current budget to cover this contract? ☐ Yes ☐ No

If no, where are the additional funds coming from? _____

Payment Terms (monthly installments, progress payments, etc.):

Remarks:

SIGNATURE ROUTING

<input checked="" type="checkbox"/> 1. Project Manager/Director	<input checked="" type="checkbox"/> 6. City Council approval (if required)
<input checked="" type="checkbox"/> 2. Risk Management/Budget	<input type="checkbox"/> 7. City Manager
<input checked="" type="checkbox"/> 3. City Attorney	<input checked="" type="checkbox"/> 8. City Clerk
<input checked="" type="checkbox"/> 4. Send to Consultant for signature (only contract documents)	<input checked="" type="checkbox"/> 9. Originating Department
<input checked="" type="checkbox"/> 5. Department Director	

Handwritten signatures and dates: DUP 09/18, 10/6/08, 10.7.08, etc.

PRIOR TO EXECUTION - MUST BE ATTACHED

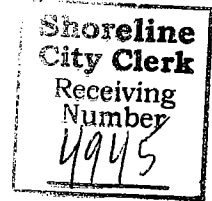
For Public/Small Works Contracts:

- ☐ Contractor Responsibility Form
- ☐ Contract Bond/In Lieu of Form
- ☐ Certificate of Insurance
- ☐ W-9 Form

For Service Contracts:

- ☐ Certificate of Insurance
- ☐ W-9 Form

**Amendment No. 2 to Joint Cooperative Agreement between
City of Shoreline and Shoreline District #412
Relating to Law Enforcement Services**



WHEREAS, Shoreline District #412 ("District") and the City of Shoreline ("City") entered into a Joint Cooperative Agreement ("Agreement") Relating to Law Enforcement Services on October 11, 2004; and

WHEREAS, the parties desire to continue providing the high schools with SRO services;

WHEREAS, the parties further desire to increase the District's total contribution to
\$43,815 and increase the City's contribution to the remainder of the total (approximately 70%).

NOW THEREFORE, the Agreement is amended in the following respects:

Section 1. Section 1.1 of the Agreement is amended as follows:

1.1 Security Services. The City will provide as a supplementary service a full-time officer dedicated to the security needs of the School District and referred to as School Resource Officer ("SRO"). The SRO will provide law enforcement and security information and services to the District, as detailed in Exhibit A-1 to this document, incorporated herein.

Section 4. Section 4 of the Agreement is deleted in its entirety and replaced with the following:

4. COMPENSATION

4.1 This amendment does not alter the District's payment responsibilities for the SRO program in the 2007-2008 school year, and will be billed accordingly.

4.2 The SRO program will be continued to be provided in high schools for the 2008-2009 school year. For the 2008-2009 school year, the District will fund \$43,815 of the program and the City will fund the remainder of the program total, after application of any grant funding from the Washington State Department of Community, Trade and Economic Development (CTED) designated for the purpose of the SRO program received by the City. The cost for the SRO program in high schools for the 2008-2009 school year is included in Exhibit B-1 to this document, incorporated herein.

4.3 Billing. The City will bill the District quarterly for the SRO program. Payments are due within 30 days after receipt of the invoice by the City.

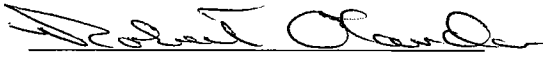
Section 5. Section 5 of the Agreement is amended as follows:

The termination date is extended to August 31, 2009.

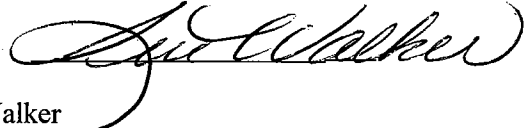
The parties agree that, except as specifically provided in this amendment, the terms and conditions of the existing Agreement continue in full force and effect.

CITY OF SHORELINE
DISTRICT #412

SHORELINE SCHOOL



Robert Olander
City Manager



Sue Walker
Superintendent

Date: 10/06/08

Date: Oct 6, 2008

APPROVED AS TO FORM:

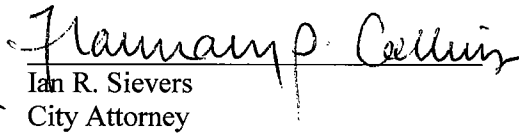
for 
Ian R. Sievers
City Attorney

EXHIBIT A-1

SCHOOL RESOURCE OFFICER PROGRAM SCOPE OF WORK

INTENT:

The overall goal of the joint cooperative agreement between the City of Shoreline Police Department and Shoreline School District is to provide a School Resource Officer (SRO) Program to high schools within the Shoreline School District, with the District contributing \$43,815 of the costs and the City contributing the remainder of the costs (approximately 70%). The City of Shoreline will endeavor to actively seek grant funding to help defray the cost of the SRO Program. The District is also encouraged to apply for grant funding to offset the shared cost of the program.

PROGRAM OVERVIEW:

The SRO Program involves the assignment of a dedicated, full time Shoreline police officer to the campuses of Shoreline School District's high schools. The officer will be selected by the School District and will work equally between the two high schools. The officer will have specialized SRO training.

SCOPE OF SERVICES:

- **Staff Training** – The officer will provide training for staff on topics such as youth gangs, violence intervention, and drug identification and intervention.
- **Student Education** – The officer will assist in classroom instruction, with prior agreement of the school and teacher(s), by discussing topics such as substance abuse prevention, criminal and constitutional law, refusal skills, firearms awareness and safety, internet crimes and safety and personal safety.
- **Parent Education** – The officer will provide training opportunities to parents on topics such as emerging youth issues related to violence, substance abuse, and the criminal justice system.
- **Building Rapport with Students** – The officer will help students to see officers as a youth advocate whose primary concern is their safety and security.
- **Law Enforcement / Safety Assistance to Schools** – The officer will assist staff on issues such as truancy, child abuse, suicide awareness and prevention, violence awareness and prevention, and provide site security and law enforcement services on an as-needed basis, in conjunction with current school district security officers.
- **Mentoring Students** - The officer will foster a one-on-one relationship of trust and guidance with the students to enable them to develop healthy and safe lifestyles and patterns.

EXHIBIT B-1

**SCHOOL RESOURCE OFFICER PROGRAM
COST AND FUNDING**

High School Program

September 2008 August 2009

Program Cost

\$ 147,211

Program Funding

City of Shoreline General Fund Allocation

\$ 103,396

Shoreline School District Allocation

\$ 43,815

Total Funding

\$ 147,211